



ESB biennial conferences

Bid rules approved in ESBiomech Council meeting on April 15, 2005

Mandatory requirements

- Discount for ESB members at least the equivalent of past two-year membership dues
- Discount for students
- Space and time for two council meetings and the ESB General Assembly (GA). First council meeting can be during the pre-course. Second council meeting can be during the last lunch break. GA needs to be early and not in competition with anything else
- Space and time for the three award plenary sessions (Research Award, Clinical Biomechanics Award and Student Awards). Details need to be coordinated with the chairperson of the ESBiomech Awards Committee
- Free ESB booth, possibly next to the registration counter, to be coordinated with the chairperson of the ESBiomech Membership Committee
- Services to publishers of affiliated journals (as stipulated by agreement between ESBiomech and publisher)
- One session on biomechanics of biomaterials to be organized by ESBiomat
- Inclusion in the organizing committee of the ESBiomech Chairperson of the Meeting Committee. This person shall act as liaison between the local organisation and the ESBiomech Council
- Signed declaration in which the organiser accepts to present to the ESBiomech Council a detailed final financial statement after the meeting. In case of net profit, ESBiomech is entitled to 25% of net profit. In the case of a financial loss, ESBiomech will not be liable.
- At the application time the chairperson of the organising committee must be a ESBiomech member in good standing for at least 2 years
- Submission of the following documents
 - o Meeting provisional budget and fee model
 - o Composition of the Scientific and Organising committees
 - o Strategic layout of the scientific program
 - o Mobility and accommodation
 - o Description of the venue and of the location
 - o A declaration in which the organiser agrees that any modification to what is described in the above documents must be approved by the ESBiomech Council
 - o A formal presentation in front of the council in the prior biennial meeting



Evaluation Criteria

- Full compliance with previous rules
- Reduction on fees for students and colleagues from less favoured countries
- International scientific board, with a minority of locals
- Clear and detailed meeting budget and fee structure
- Effective mobility and accommodation plan
- Strategic layout of the scientific program
- Specific actions aimed to broaden the membership base
- Attention to all branches of biomechanics.
- Satellite events such as round tables, workshops, etc. in collaboration with institutions such as the European Commission, the European Science Foundation, the Eureka and COST programs, and in general aimed to improve the institutional visibility of ESBiomech at the European level.

Services to the organisers

- Use of the ESBiomech brand name, logo, etc.
- ESBiomech will advertise the meeting to all of its members and in all of its public organs including Journal of Biomechanics and Clinical Biomechanics
- Re-link of the congress web site to the ESBiomech web site
- Authorisation to post all call-for-papers and service communications on the members' electronic forum, ESB_Forum
- Advisory service on the organisation of the congress and on the balanced composition of the scientific program